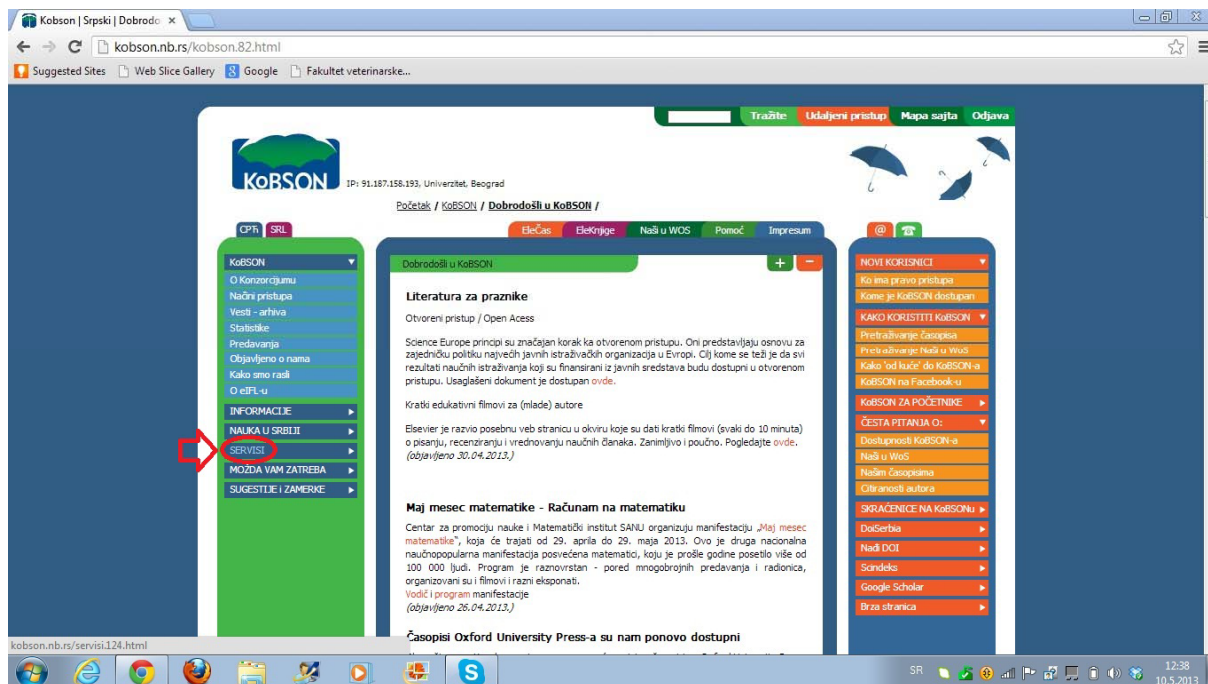


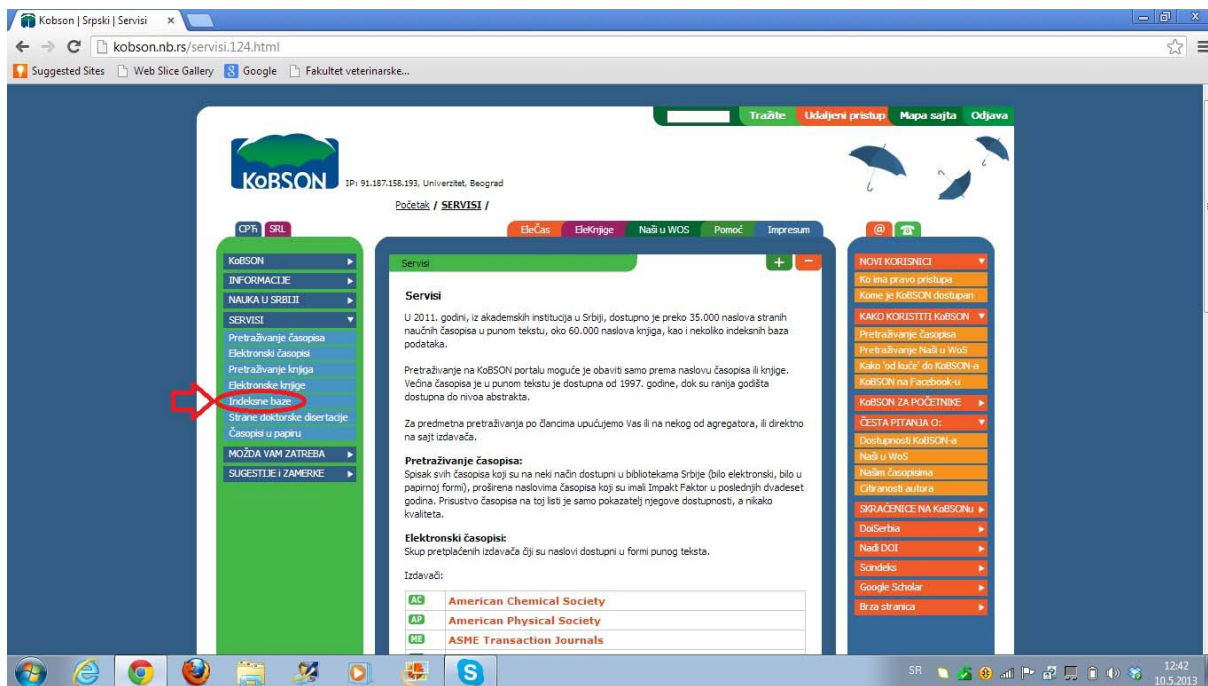
Uputstvo za pregled citiranosti na SCOPUS-u

1. Prvi korak:



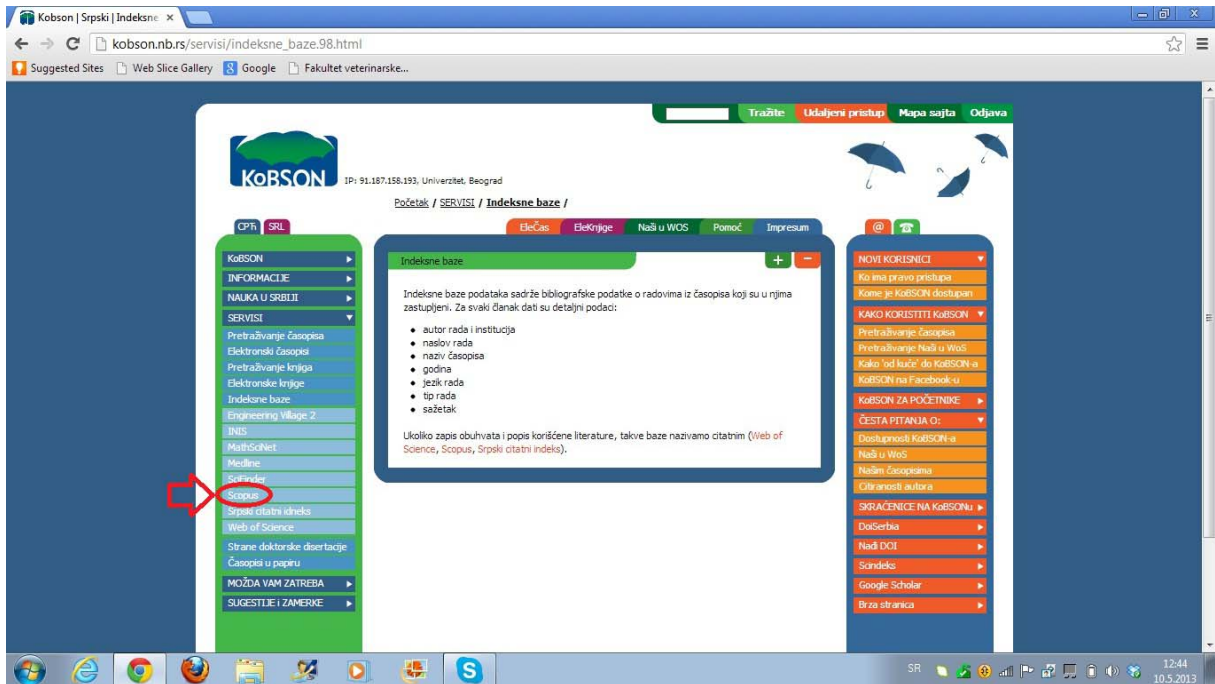
Na naslovnoj strani KOBSON-a pritisnuti dugme **SERVISI** kao što je pokazano na slici.

2. Drugi korak:



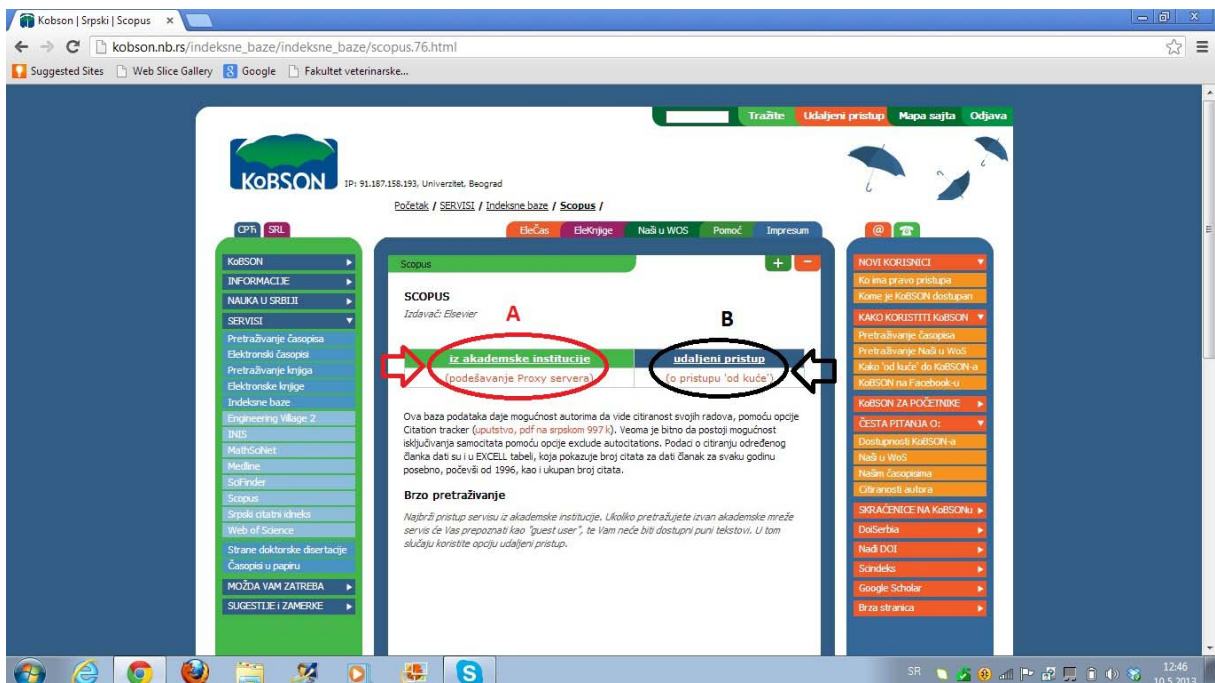
Zatim, u padajućem meniju koji se otvorio ispod dugmeta **SERVISI** kliknuti dugme **Indeksne baze**.

3. Treći korak:



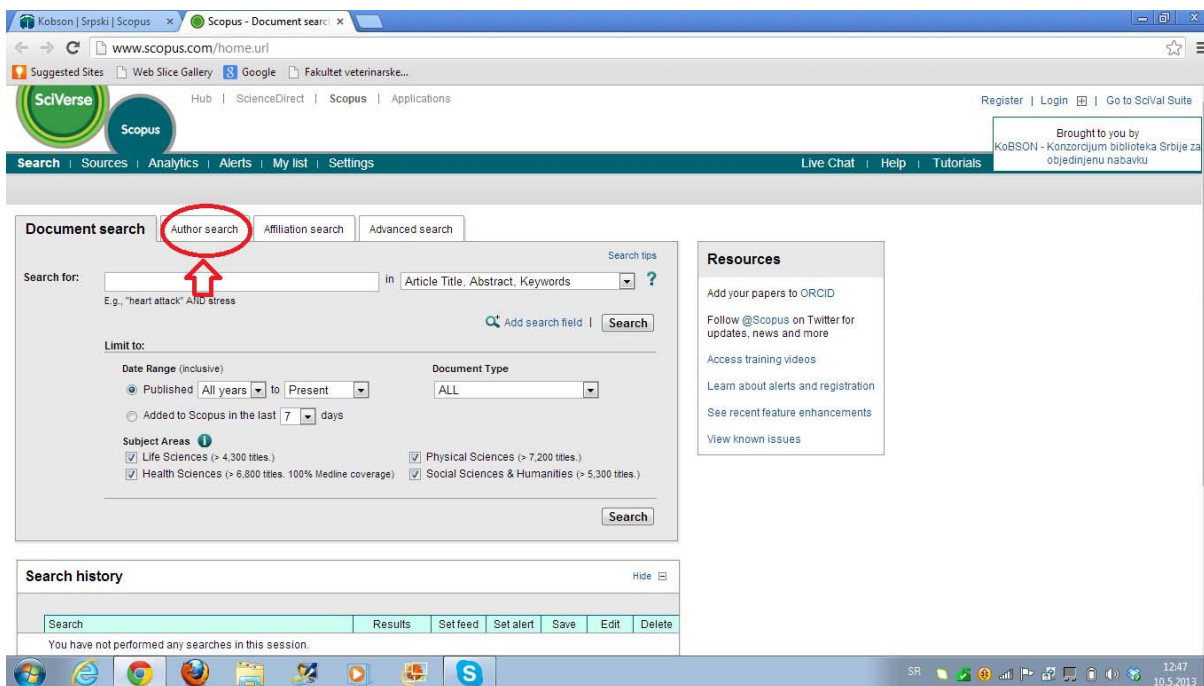
U padajućem meniju koji se otvorio nakon pritiskanja dugmeta Indeksne baze kliknuti dugme Scopus.

4. Četvrti korak:



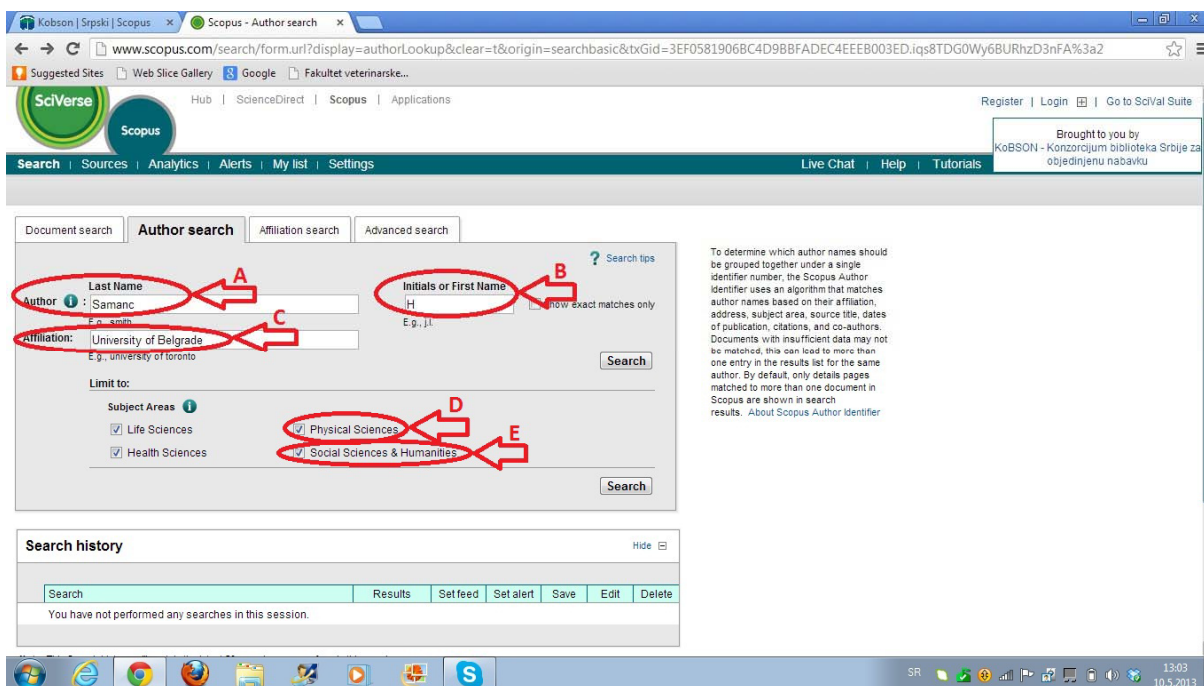
U ovom koraku bitno je sa kog mesta pristupate SCOPUS-u. Ukoliko ste na fakultetu i internetu pristupate preko akademske mreže kliknuti dugme iz akademske institucije koje je na slici obeleženo sa slovom A, ukoliko se kod kuće ili na nekom drugom mestu koje nije pokriveno akademskom mrežom klinuti dugme udaljeni pristup koje je obeleženo slovom B. Tada će za pristup ovom elektronskom servisu biti potrebno da unesete svoje korisničko ime i šifru.

5. Peti korak:



Nakon završenog prethodnog koraka u novom prozoru će se otvoriti Scopus document search. Ovdje kliknuti karticu **Author search**.

6. Šesti korak:



Pod “Last Name” (A) upisati prezime, a pod “Initials or First Name” (B) najsigurnije je upisati samo **prvo slovo imena** jer u mnogim radovima nije dato puno ime, nego samo inicijal imena. Pod “Affiliation” (C) upisati **University of Belgrade**. Sve podatke uneti engleskim latiničnim slovima (znači bez srpskih latiničnih slova Č, Ć, Ž, Š, Đ ...), a sistem će naci i one u kojima postoje srpska slova. Da bi olakšali i suzili pretragu, ostavite samo štiklirana polja “Life Sciences” i “Health Sciences”, a **odštiklirajte polja** koja su na slici označena slovima D i E.

BITNA NAPOMENA: Autori ženskog pola koji su objavljivali radove u nekim našim časopisima kao što je *Acta Veterinaria* pored ovog koraka moraće da urede još jednu pretragu u SCOPUS-u koja će biti objašnjena na kraju pod posebnim naslovom. Problem je izazvalo nejednako navođenje imena muških i ženskih autora u časopisu *Acta Veterinaria* (ženskim autorima je pisano puno ime, a muškim samo inicijal) i to je “zbunilo” SCOPUS koji je ime zenskih autora prepoznao kao prezime !!!

7. Sedmi korak:

The screenshot shows the Scopus Author search interface. The search criteria are: Last Name: Samanc, Initials or First Name: H, Affiliation: University of Belgrade. The 'Search' button is highlighted with a red circle and an arrow. The 'Subject Areas' section shows 'Life Sciences' and 'Health Sciences' selected. Below the search form is a 'Search history' table with columns: Search, Results, Set feed, Set alert, Save, Edit, Delete. The table is currently empty, showing 'You have not performed any searches in this session.'

Nakon uspešno unetih podataka i odštikliravanja navedenih polja kliknuti dugme **Search** koje je obeleženo na slici.

8. Osmi korak:

The screenshot shows the Scopus Author results page. The 'Author results: 1' section displays a table with the following data:

Authors	Documents	Subject Area	Affiliation	City	Country
Samanc, Horea Samanc, H. Samanc, H. Samanc, Horea	25 Show Last Title	Veterinary; Biochemistry, Genetics and Molecular Biology; Agricultural and Biological Sciences; ...	University of Belgrade	Belgrade	Serbia

The 'Refine results' section on the left shows a list of source titles, with 'Acta Veterinaria' selected and highlighted by a red arrow. The 'Display' section shows '20 results per page'.

U ovom koraku treba **štiklirati** osobu za koju se traži citiranost. U navedenom primeru ponuđen je samo jedan rezultat. Međutim, ukoliko je ponuđeno više osoba sa istim prezimenom, a nekada i sa istim imenom, tada na osnovu drugih podataka (Subject Area, Affiliation), treba pronaci sebe i samo pored svog imena štiklirati polje (kao što je označeno strelicom na gornjoj slici).

9. Deveti korak:

The screenshot shows the Scopus Author search interface. The 'Make Author Selection' form is filled with 'Samanc' as the last name, 'H' as initials, and 'University of Belgrade' as the affiliation. Below the form, a red arrow points to the 'View citation overview' link in the search results table.

Author results: 1

Authors	Documents	Subject Area	Affiliation	City	Country
1 Samanc, Horea Samanc, H. Samanc, H. Samanc, Horea	28 Show Last Title	Veterinary ; Biochemistry, Genetics and Molecular Biology ; Agricultural and Biological Sciences; ...	University of Belgrade	Belgrade	Serbia

Sada treba kliknuti **View citation overview**.

10. Deseti korak:

Citation overview

Author: Šamanc, Horea

Overview options

Exclude from citation overview: Self citations of selected author Self citations of all authors

Sort documents: Year descending | Date range: 2011 to 2013 | Update Overview

Citations received since 1996

26 Cited Documents	Citations						Total
	<2011	2011	2012	2013	Subtotal	>2013	
Total	57	12	13	1	26	0	83
1 2012 Milk production in high-yielding...					0		0
2 2011 Hormonal status and regulation o...					0		0
3 2011 Application of the metabolic pro...			3		3		3
4 2011 Heat treated soybeans in the nut...					0		0
5 2010 Effects of feeding buffering min...					0		0
6 2010 New insights into body condition...					0		0
7 2009 Glucose tolerance test in the as...					0		0
8 2009 Blood glucose, insulin and inorg...		1			1		1
9 2009 Insulin-like growth factor-I (IG...					0		0
10 2008 Apparent efficiency of immunoglo...	3	1	2		3		6
11 2007 Changes in blood values of gluco...		1			1		1
12 2007 Blood concentrations of thyroid ...	2	2		1	3		5
13 2007 Concentration of cortisol, insul...			1		1		1
14 2006 Adrenocortical and thyroid funct...	7	1	2		3		10
15 2005 Colostrum composition before and...	3				0		3
16 2005 The effect of a clinoptilolite b...	2		1		1		3
17 2005 Thyroid gland hormones in newbor...	1				0		1
18 2003 The serum levels of insulin and ...	3				0		3
19 2002 Plasma levels of triiodothyronine...	3	1			1		4
20 2001 Serum thyroxine and triiodothyro...	3	1	1		2		5
21 2001 Peripheral circulating insulin-l...	7	1			1		8
22 2001 Serum concentrations of insulin-...	4	1	1		2		6
23 1999 Glycemia, glucocorticoids and ad...					0		0
24 1998 Basal serum cortisol concentrati...	4		1		1		5
25 1997 Low peripheral serum thyroid hor...	9	2	1		3		12

Display 25 documents | 1 to 25 Next >

Author h index

h index = 6

View h-Graph

Of the 26 documents considered for the h index, 6 have been cited at least 6 times.

Note: The h index considers Scopus documents published after 1995. About h-Graph

Ovo je poslednji korak na kome možemo videti tabelarni prikaz radova i citata. Redosled radova kao i broj godina za koje su tabelarno prikazani radovi i citati se može modifikovati. Ukupan broj citata je dat u gornjem desnom uglu tabele.

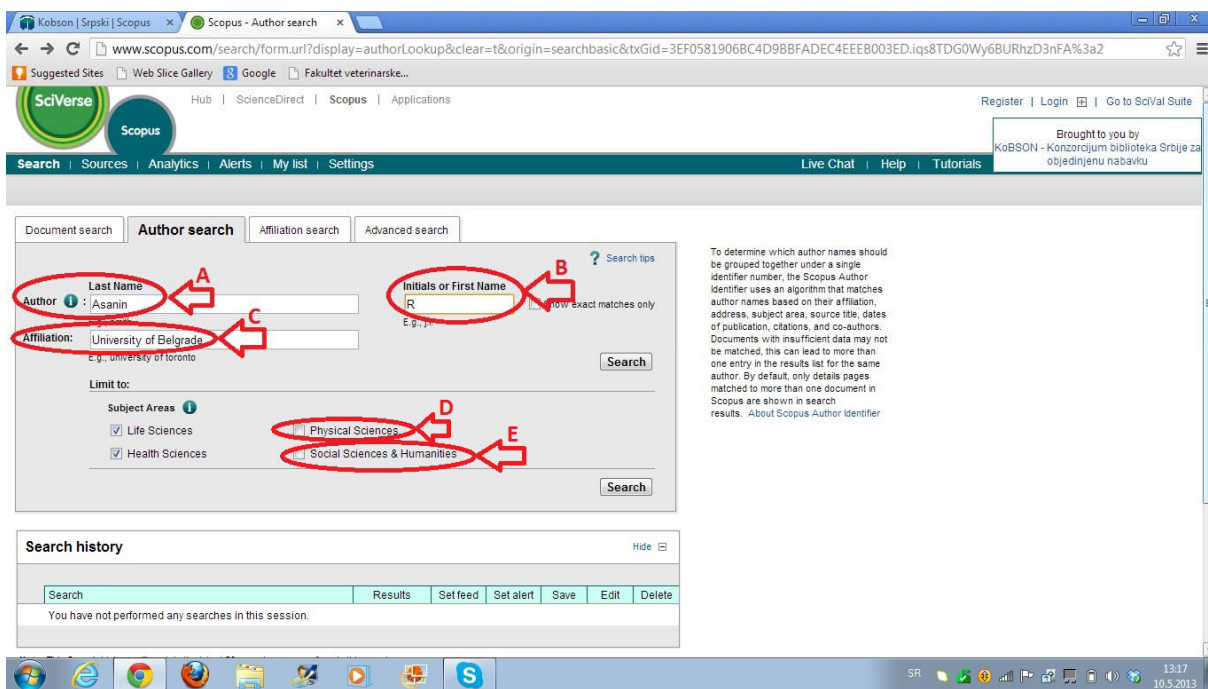
DEO NA KOJI AUTORI ŽENSKOG POLA TREBA DA OBRATE PAŽNJU

U šestom koraku smo naglasili da postoje razlike u pretrazi u zavisnosti od pola autora i objasnili zašto je to tako. Sada ćemo prikazati primer pregleda citata za autora ženskog pola. Već smo rekli da se moraju uraditi dve pretrage. Prva je ista kao u predhodno opisanom postupku za muške autore, dok se druga razlikuje u tome što se na mestu gde treba uneti prezime unosi puno ime autorke, a na mestu gde se unosi ime treba uneti samo početno slovo prezimena. Konačan broj citata se dobija tako što se sabere broj citata iz prve pretrage (koja je ista za muškarce i žene) i druge koja je modifikovana samo za žene.

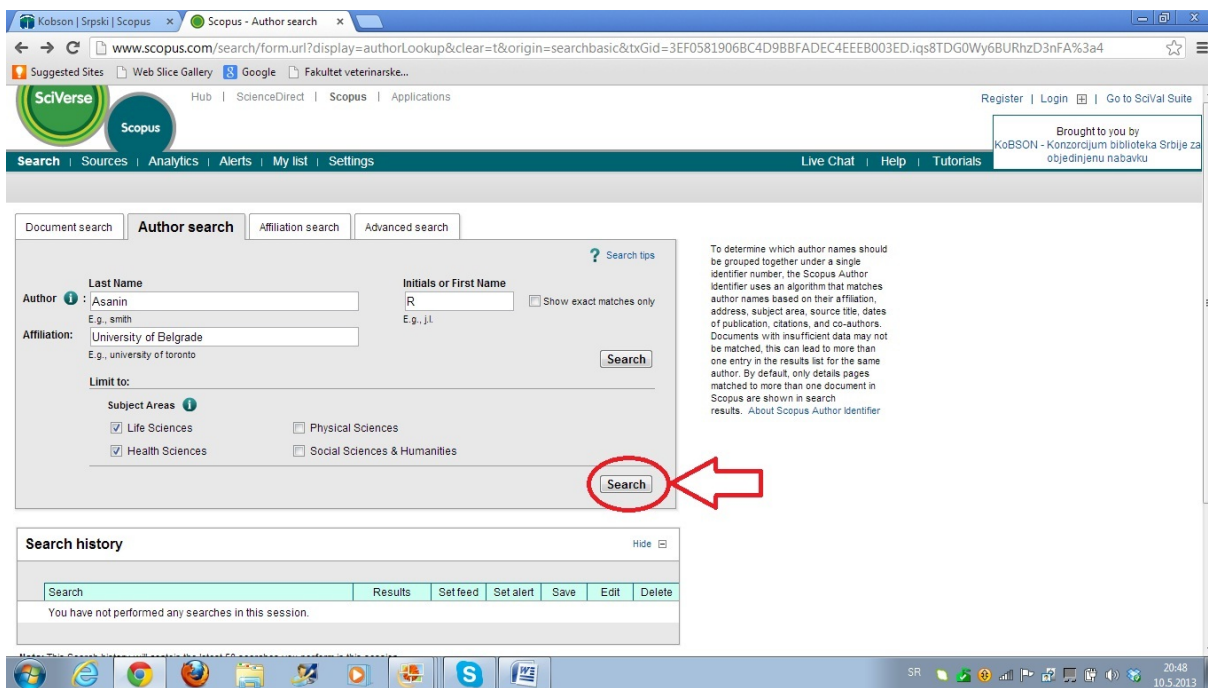
Prva pretraga za autore ženskog pola (sve je ISTO kao za muškarce, ali treba se uraditi jer se na kraju sabiraju rezultati dve pretrage)

Dajemo prikaz počev od šestog koraka za autora ženskog pola:

6. Šesti korak:



7. Sedmi korak:



8. Osmi korak:

Make Author Selection

Author Last Name: Initials or First Name: Show exact matches only
 E.g., smith E.g., J.L.

Affiliation: Show exact matches only
 E.g., university of toronto

Subject Areas: Life Sciences, Health Sciences [Edit](#)

Search

To determine which author names should be grouped together under a single identifier number, the Scopus Author Identifier uses an algorithm that matches author names based on their affiliation, address, subject area, source title, dates of publication, citations, and co-authors. Documents with insufficient data may not be matched, this can lead to more than one entry in the results list for the same author. By default, only details pages matched to more than one document in Scopus are shown in search results. [About Scopus Author Identifier](#)

Author results: 2 of 3 [Show Profile Matches with One Document](#) 1 of 1

Refine results:

Source Title: Acta Veterinaria (2) Acta Veterinaria Brno (1) American Heart Journal (1) Archives of Biological Sciences (1) Biochemical Engineering Journal (1)

Authors	Documents	Subject Area	Affiliation	City	Country
1 <input checked="" type="checkbox"/> Asanin, Ružica M. Asanin, Ružica Asanin, Ružica Asanin, Ružica	28 Show Last Title	Veterinary ; Environmental Science ; Agricultural and Biological Sciences, ...	University of Belgrade	Belgrade	Serbia
2 <input type="checkbox"/> Asanin, Milička Risto Asanin, M. R. Asanin, Mlika Asanin, Mlika	24 Show Last Title	Medicine ; Biochemistry, Genetics and Molecular Biology ; Neuroscience, ...	Belgrade University School of Medicine	Belgrade	Serbia

Asanin, Ružica M. is circled in red.

9. Deveti korak:

Make Author Selection

Author Last Name: Initials or First Name: Show exact matches only
 E.g., smith E.g., J.L.

Affiliation: Show exact matches only
 E.g., university of toronto

Subject Areas: Life Sciences, Health Sciences [Edit](#)

Search

To determine which author names should be grouped together under a single identifier number, the Scopus Author Identifier uses an algorithm that matches author names based on their affiliation, address, subject area, source title, dates of publication, citations, and co-authors. Documents with insufficient data may not be matched, this can lead to more than one entry in the results list for the same author. By default, only details pages matched to more than one document in Scopus are shown in search results. [About Scopus Author Identifier](#)

Author results: 2 of 3 [Show Profile Matches with One Document](#) 1 of 1

Refine results:

Source Title: Acta Veterinaria (2) Acta Veterinaria Brno (1) American Heart Journal (1) Archives of Biological Sciences (1) Biochemical Engineering Journal (1)

Authors	Documents	Subject Area	Affiliation	City	Country
1 <input checked="" type="checkbox"/> Asanin, Ružica M. Asanin, Ružica Asanin, Ružica Asanin, Ružica	28 Show Last Title	Veterinary ; Environmental Science ; Agricultural and Biological Sciences, ...	University of Belgrade	Belgrade	Serbia
2 <input type="checkbox"/> Asanin, Milička Risto Asanin, M. R. Asanin, Mlika Asanin, Mlika	24 Show Last Title	Medicine ; Biochemistry, Genetics and Molecular Biology ; Neuroscience, ...	Belgrade University School of Medicine	Belgrade	Serbia

[View citation overview](#) is circled in red.

10. Deseti korak:

Citation overview Citations received since 1996

Author : Ašanin, Ružica M. Export | Print

Overview options Hide

Exclude from citation overview: Self citations of selected author Self citations of all authors

Sort documents: Date range

Year descending 2011 to 2013 Update Overview

	Citations						Total	
	<2011	2011	2012	2013	Subtotal	>2013		
28 Cited Documents Save list	Total	24	6	14	3	23	0	47
1 <input type="checkbox"/> 2012 The presence and serological typ...					0	0	0	0
2 <input type="checkbox"/> 2012 Application of standard and mole...					0	0	0	0
3 <input type="checkbox"/> 2012 First isolation of methicillin-r...					0	0	0	0
4 <input type="checkbox"/> 2011 Characterization of velogenic Ne...			3	1	4	4	4	4
5 <input type="checkbox"/> 2009 Investigation of antibacterial a...			2		2	2	2	2
6 <input type="checkbox"/> 2008 Antimicrobial activity of celery...	2	2	2	2	6	6	8	8
7 <input type="checkbox"/> 2008 Effects of some immunosuppressiv...					0	0	0	0
8 <input type="checkbox"/> 2007 Investigation of biofilm formati...	1		1		1	1	2	2
9 <input type="checkbox"/> 2007 Production and characterization ...					0	0	0	0
10 <input type="checkbox"/> 2007 Supercritical carbon dioxide ext...	12	4	5		9	9	24	24
11 <input type="checkbox"/> 2006 Investigation of the resistance ...					0	0	0	0
12 <input type="checkbox"/> 2005 Investigation of sensitivity and...	3				0	0	3	3
13 <input type="checkbox"/> 2004 Model of sepsis (caecal ligatio...	1				0	0	1	1
14 <input type="checkbox"/> 2002 Isolation of motile Aeromonas sp...			1		1	1	1	1
15 <input type="checkbox"/> 2002 Detection of the classical swine...					0	0	0	0
16 <input type="checkbox"/> 2002 Characterization of Arcanobacter...					0	0	0	0
17 <input type="checkbox"/> 2000 Bovine papular stomatitis - its ...					0	0	0	0
18 <input type="checkbox"/> 1999 An investigation of the cytotoxi...					0	0	0	0
19 <input type="checkbox"/> 1999 Examinations of the immunogenici...	1				0	0	1	1
20 <input type="checkbox"/> 1998 Effects of vaccination of highly...					0	0	0	0
21 <input type="checkbox"/> 1998 Examination of the relationship ...					0	0	0	0
22 <input type="checkbox"/> 1998 Examination of immunogenicity of...					0	0	0	0
23 <input type="checkbox"/> 1997 Examination of the immunogenicit...					0	0	0	0
24 <input type="checkbox"/> 1996 Pathomorphological changes on co...	1				0	0	1	1
25 <input type="checkbox"/> 1996 Production of the antigen of inf...	2				0	0	2	2

Display 25 documents 1 to 25 Next >

Author h index h index = 3

[View h-Graph](#)

Of the 28 documents considered for the h index, 3 have been cited at least 3 times.

Note:The h index considers Scopus documents published after 1995.
[About h-Graph](#)

Ukupan broj citata za navedeni primer dobijen prvom pretragom je 47.

Druga pretraga za autore ženskog pola koja se RAZLIKUJE samo u šestom koraku

6b. Šesti korak:

The screenshot shows the Scopus Author search interface. The form is titled "Author search" and includes the following fields and options:

- Last Name:** "Ruzica" (Annotated with red circle A)
- Initials or First Name:** "A" (Annotated with red circle B)
- Affiliation:** "University of Belgrade" (Annotated with red circle C)
- Limit to:** "Life Sciences" and "Health Sciences" are checked. "Physical Sciences" and "Social Sciences & Humanities" are unchecked (Annotated with red circles D and E).
- Search button:** Located at the bottom right of the form.

Search history shows no previous searches.

Pod "Last Name" (A) upisati **puno ime**, a pod "Initials or First Name" (B) **prvo slovo prezimena**. Pod "Affiliation" (C) upisati **University of Belgrade**. Ostalo sve uraditi kao i u prvoj pretrazi (obeleženo je na slici).

7b. Sedmi korak:

This screenshot is identical to the previous one, but with a red circle around the "Search" button at the bottom right of the form, and a red arrow pointing to it from the right. This indicates the final step in the search process.

8b. Osmi korak:

The screenshot shows the Scopus Author search interface. The search criteria are: Author Last Name: Ružica, Initials or First Name: A, Affiliation: University of Belgrade. The search results table is as follows:

Source Title	Authors	Documents	Subject Area	Affiliation	City	Country
Acta Veterinaria (1)	Ružica, Ašanin Ružica, Ašanin Ružica, Ašanin	15	Veterinary	University of Belgrade	Belgrade	Serbia

A red circle highlights the author name 'Ružica, Ašanin' in the table, and a red arrow points to it from the left. The interface also shows 'Refine results' options and a 'View citation overview' link.

9b. Deveti korak:

This screenshot is similar to the previous one, but with a red circle around the 'View citation overview' link in the 'Refine results' section. A red arrow points to this link from above. The search criteria and results table are identical to the previous screenshot.

10b. Deseti korak:

Citation overview

Author: Ružica, Ašanin

Overview options

Exclude from citation overview: Self citations of selected author Self citations of all authors

Sort documents: Year descending

Date range: 2011 to 2013

Citations

	<2011	2011	2012	2013	Subtotal	>2013	Total
Total	4	3	1	1	5	0	9
1 2012 Detection of PBP2a (Penicillin-b...					0	0	0
2 2011 Presence of usteria spp in fish ...					0	0	0
3 2011 Investigation of the sensitivity...					0	0	0
4 2010 Isolation of ETEC strains from p...				1	1	1	1
5 2009 Examination of presence of speci...					0	0	0
6 2009 Scanning electron microscopy of ...		1			1	1	1
7 2009 Veterinary information managemen...		2			2	2	2
8 2008 Isolation and identification of ...					0	0	0
9 2008 Examination of sensitivity and s...					0	0	0
10 2008 Changes in lymphatic organs of I...					0	0	0
11 2007 Investigation of the presence of...					0	0	0
12 2003 Examination of antigenic structu...		1			0	1	1
13 2002 The use of a new model for the I...		3	1		1	4	4
14 2001 Effects of vaccination of highly...					0	0	0
15 2001 Examination of humoral and cellu...					0	0	0

Author h index

h index = 2

View h-Graph

Of the 15 documents considered for the h index, 2 have been cited at least 2 times.

Note: The h index considers Scopus documents published after 1995.

About h-Graph

Na kraju druge pretrage vidimo da autorka ima 9 citata. Konačan broj citata autorke dobijamo kada saberemo broj citata iz prethodne pretrage koji je iznosio 47 i broj citata iz ove pretrage koji je iznosio 9.

$$47 + 9 = 56$$

Znači ukupan broj citata ove autorke je 56.